



# Configuring Email on Mobile Devices

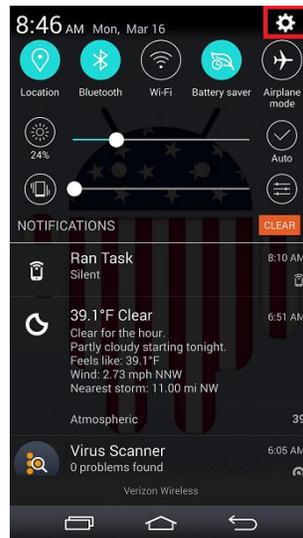
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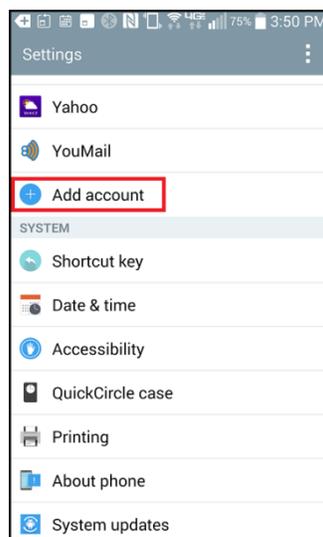
## Android - IMAP

The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

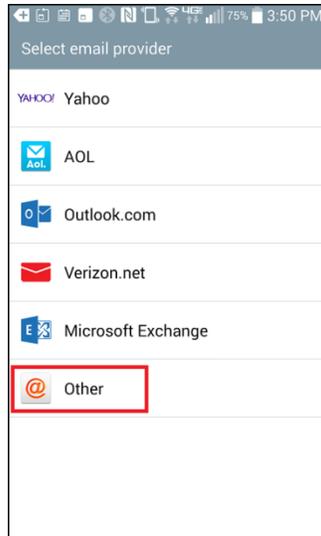
Begin by navigate to settings



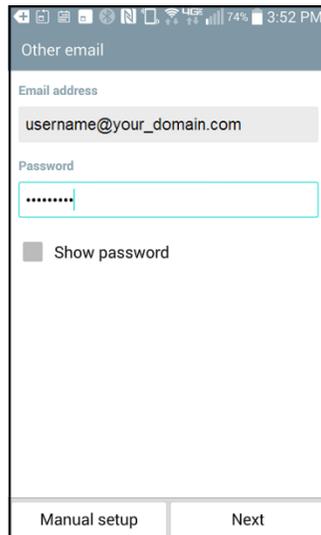
Select "Add account"



Choose "Other" as your email provider



Enter your full email address and password

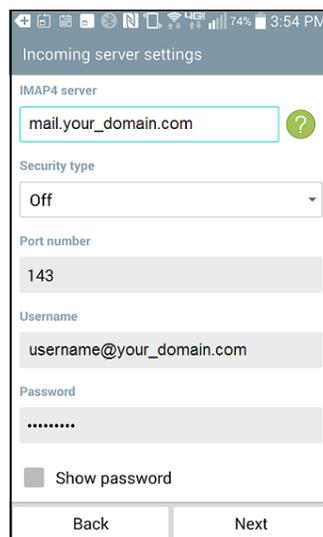


Select IMAP4 and click "Next"



Enter the following and click "Next":

- IMAP4 server box: mail.your\_domain.com (your\_domains is the part of your email address that follows the "@" sign)
- Security type: Off
- Port: 143
- Username: Enter your full email address
- Password: Enter your password



Enter the following and click "Next":

- IMAP4 server box: mail.your\_domain.com (your\_domains is the part of your email address that follows the "@" sign)
- Security type: Off
- Port: 25
- Username: Enter your full email address
- Password: Enter your password

Outgoing server settings

SMTP server  
mail.your\_domain.com

Security type  
Off

Port number  
25

Require sign-in.

Username  
username@your\_domain.com

Password  
.....

Back Next

Your setup is complete. Set what you want your account name to reflect and click "Done"

Setup completed

Your account is set up and ready to use.

Account name  
Account Name

Your name  
username@your\_domain.com

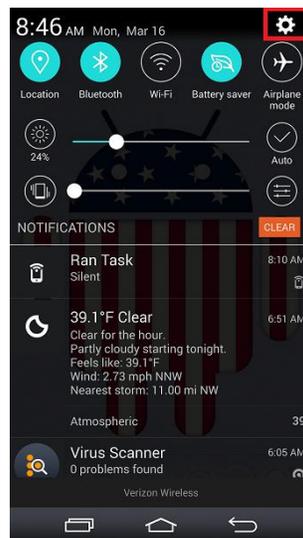
Set as default account

Add account Done

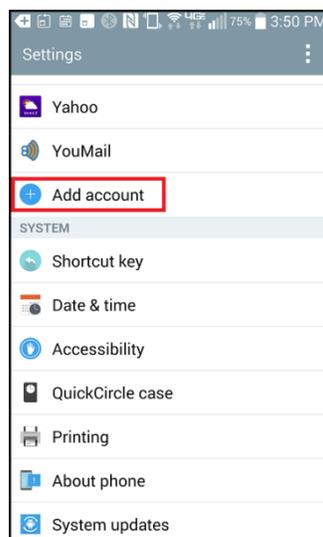
## ANDROID - POP3

The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

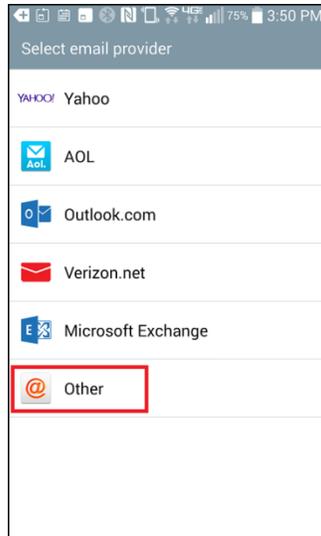
Begin by navigate to settings



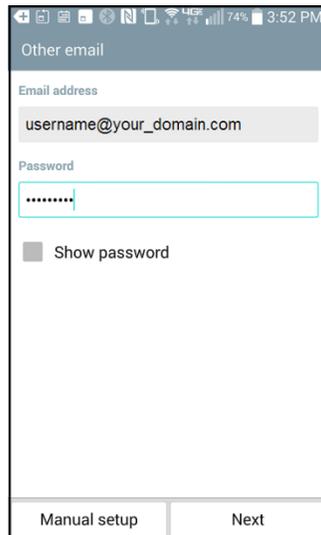
Select "Add account"



Choose "Other" as your email provider



Enter your full email address and password

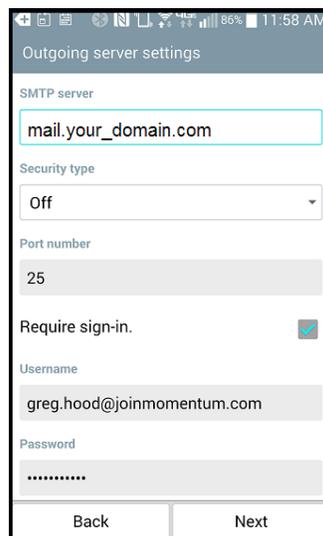


Select POP3 and click "Next"



Enter the following and click "Next":

- SMTP Server: mail.your\_domain.com (your\_domains is the part of your email address that follows the "@" sign)
- Security type: Off
- Port: 25
- Username: Enter your full email address
- Password: Enter your password



Your setup is complete. Set what you want your account name to reflect and click "Done"

Setup completed

Your account is set up and ready to use.

Account name

Account Name

Your name

username@your\_domain.com

Set as default account

Add account Done

## iPhone – IMAP

The look and feel of each iPhone device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

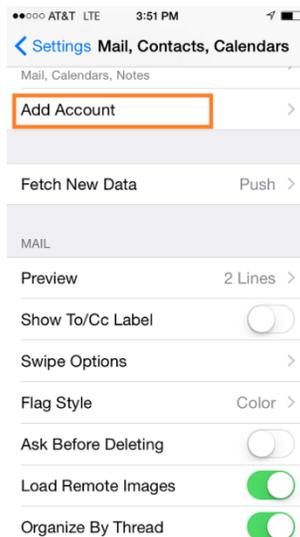
Locate and launch the Settings



Select "Mail, Contacts, Calendars" from the Settings menu



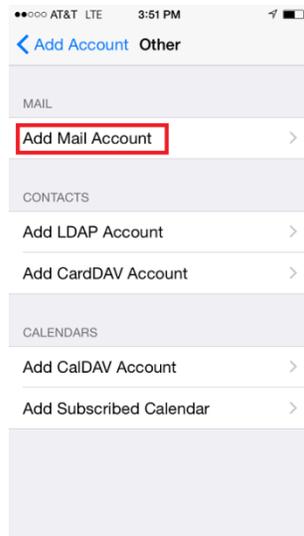
Scroll down and select "Add Account"



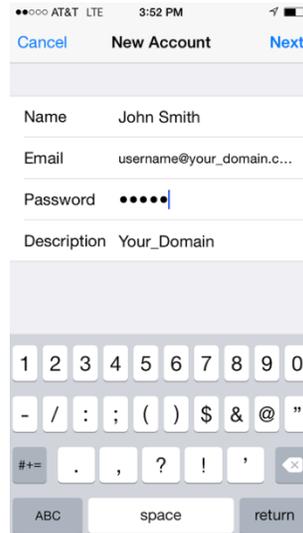
Scroll to the bottom and select "Other"



Select "Add Mail Account"



Complete the Name, Email, Password and Description fields and click "Next"



•••• AT&T LTE 3:52 PM

Cancel New Account Next

Name John Smith

Email username@your\_domain.c...

Password •••••

Description Your\_Domain

1 2 3 4 5 6 7 8 9 0

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# += . , ? ! ' <

ABC space return

## Configuring for IMAP

Click on "IMAP" and enter your account and domain settings:

Replace "username@your\_domain.com" with your email address.

For Host Name, where mail.your\_domain.com is displayed below, replace "your\_domain.com" with the domain from your email address.

Click "Next" when finished



•••• AT&T LTE 4:33 PM

Cancel New Account Next

IMAP POP

Name John Smith

Email username@your\_domain.com

Description your\_domain

INCOMING MAIL SERVER

Host Name mail.your\_domain.com

User Name username@your\_domain.com

Password ••••••••

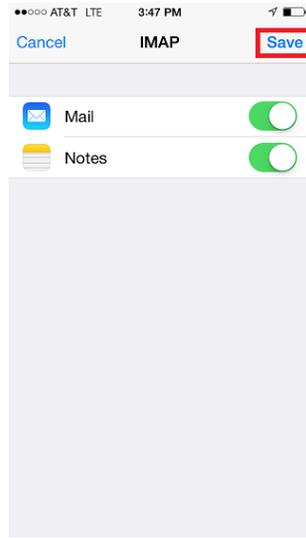
OUTGOING MAIL SERVER

Host Name mail.your\_domain.com

User Name Optional

Password Optional

Select "Save" to finish.



## iPhone - POP3

The look and feel of each iPhone device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

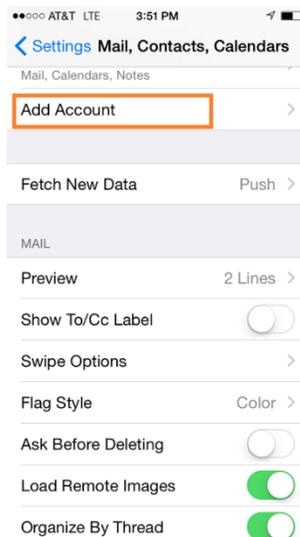
Locate and launch the Settings



Select "Mail, Contacts, Calendars" from the Settings menu



Scroll down and select "Add Account"



Scroll to the bottom and select "Other"



Select "Add Mail Account"



Complete the Name, Email, Password and Description fields and click "Next"

AT&T LTE 3:52 PM

Cancel New Account Next

Name John Smith

Email username@your\_domain.c...

Password ●●●●●

Description Your\_Domain

1 2 3 4 5 6 7 8 9 0

- / : ; ( ) \$ & @ "

#+= . , ? ! ' < >

ABC space return

## Configuring for POP

Click on "POP" and enter your account and domain settings:

Replace "username@your\_domain.com" with your email address.

For Host Name, replace "your\_domain.com" with the domain from your email address.

Click "Save" when finished

AT&T 6:18 PM

Cancel New Account Save

IMAP POP

Name John Smith

Email username@your\_domain.c...

Description Your\_Domain

INCOMING MAIL SERVER

Host Name mail.your\_domain.com

User Name username@your\_domain.c...

Password ●●●●●●●●

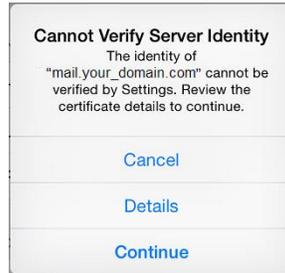
OUTGOING MAIL SERVER

Host Name mail.your\_domain.com

User Name Optional

Password Optional

The notice below is expected. Click "Continue" to proceed.



You will be returned to the Add Account option. You are ready to close settings and begin using your email.

